

Minutes of the October 2013 Faculty Council Meeting
Tuesday, October 1, 2013, 5 PM
Hugh Hill Conference Room

Officers Present:

President – Nancy Hardt
Vice President – Kevin Brown
Past President- David Quillen

Secretary – Jean Cibula
President Elect – Caprice Knapp

Officers Absent:

Treasurer – Frank Bova

Department Representatives Present:

Steve Anton – Aging
Kevin Brown – Biochemistry & Molecular
Hajar Kadivar – CHF
Thomas Payton- Emergency Medicine
Gregory Murad – Neurological Surgery
Susan Semple-Rowland – Neuroscience
Sanford Boye – Ophthalmology
Elizabeth Brownlee-PA School
Brian Law – Pharmacology
Peter Sayeski – Physiology
Judith Lightsey – Radiation Oncology
Vincent Bird – Urology

Maria Zajac-Kaye – Anatomy
Sue McGorray – Biostatistics
Volker Mai – Epidemiology
Peggy Wallace-Molecular Genetics & Micro
Diego Rincon Limas – Neurology
Emily Weber LeBrun – OBGYN
Robert Matthias – Orthopaedics
Carolyn Carter – Pediatrics
Larry Fowler-Pathology
Suzanne Mastin-Radiology
Kfir Ben-David – Surgery

Department Representatives Absent:

Sonia Deshmukh – Anesthesiology
Kelli Komro – HOP
Kevin Raisch – Otolaryngology

Robyn Holle-Emergency Medicine
John Hiemenz – Medicine
James Byrd – Psychiatry

Invited Guests: none

1. President Nancy Hardt called the meeting to order at 5:00PM; the September minutes were approved. All members introduced themselves for any new members present at the meeting. Thomas Payton is replacing Dr. Robyn Hoelle on the council.
2. Dr. David Quillen made the following announcements:
 - a. The most recent draft of the Bylaws was distributed, and review requested; a majority vote is required to approve. Discussion and vote planned for November meeting. Email Rachel at rwestwood@ufl.edu for a copy of the draft.
 - b. Chair evals will be slightly different this year, including better notification and instructions, starting in January. New this year will be Senior Associate Dean evals, and target release will be in April.
 - c. The Faculty Enhancement Opportunity- the fall submissions are complete. For faculty considering the spring cycle, begin application preparation now, since deadlines are usually announced on a short timeline.
 - d. Lifetime Achievement Award nominees: nominations are open and will be ongoing until February. Any faculty member can make the nomination, but a brief letter by the nominator is requested, and a CV attached. For a list of past recipients [Click Here](#)
3. Dr. Hardt made the following announcements:
 - a. Dr. Michael Good, Dean, College of Medicine will host a faculty appreciation reception, October 11, 2013 @ 5pm in the ARB courtyard and the “State of the College Address” on October 30, 2013 at 5 PM, site TBA.

- b. Dr. Good is also asking for representation from the Faculty Council on two chair searches: Ophthalmology and Anesthesia. (Drs Sayeski and Ben-David volunteered)
 - c. Promotion, Tenure, and Benefits continue to be a priority. Dr. Good is well aware of these issues and meets with Dr. Hardt monthly.
 - d. Get your flu shots or you have to wear a mask. They are free and offered at the HSC at various times, and locations. Emails are regularly sent out with that information. [Click Here](#) to see a calendar of dates, times, and locations.
 - e. Faculty Council members will be asked by Joseph Fantone, M.D. to participate in the LCME Accreditation process.
 - f. Multi-year contracts would be important for recruiting new faculty and for current faculty that are on a year to year contract. The faculty council should continue to discuss this type of contract and develop criteria and research more about this.
 - g. The Faculty Welfare Committee is meeting with Dr. Marian Limacher on October 10, 2013 at 7 am in the Hugh Hill Conference Room, (R1-106) to discuss: Faculty orientation, Faculty Handbook, and Chair onboarding.
 - h. Robin Hoelle, M.D. still chair of Clinical Policy Board?
 - i. Faculty members- make sure the chairs have specific information on your evaluations and teaching commitments in order to be eligible for a clinical teaching award. Chair has complete discretion on nominations.
 - j. Leave adjustments (look in myufl.edu My Self Service// Payroll and Compensation// My Leave History to locate up-to-date leave balances)
 - Previous 1-year extension to utilize vacation hours above the threshold of 352 hours will expire on 12/31/2013. In turn, all vacation hours over this amount will be converted to sick leave.
 - Going forward, vacation accruals will only be allowed up to 352 hours (compared to the previous level of 480 hours), and vacation cash outs at the time of resignation will be limited to 200 hours (compared to the previous level of 352 hours).
4. Guest Speaker, Dr. Joseph Fantone provided an overview of the upcoming College of Medicine accreditation process including the LCME, match results, and curriculum updates. Please [Click Here](#) for the presentation.
- a. UFCOM is on a 7 year cycle with the LCME which will be visiting our site February 2015.
 - b. Various committees will be formed to work through the process; several members of the faculty council will be asked to serve on these committees. Students will also be involved.
 - c. Kathy Green, the coordinator for the LCME accreditation is located in the communicore, bottom floor in the Medical Education Office.
5. The meeting was adjourned at 6:00PM

The next Faculty Council meeting will be held Tuesday, November 5, 2013 @ 5PM in the Hugh Hill Conference Room.

Minutes recorded by Rachel Westwood, Administrative Assistant and edited by Dr. Jean Cibula