

**Minutes of the January 7, 2014 Faculty Council Meeting**  
**Today is Tuesday, February 4, 2014 5 PM**  
**Hugh Hill Conference Room**

**Officers Present:**

President – Nancy Hardt  
Vice President – Kevin Brown  
Past President- David Quillen

President Elect – Caprice Knapp  
Treasurer – Frank Bova

**Officers Absent:**

Secretary – Jean Cibula

**Department Representatives Present:**

Steve Anton – Aging  
Kevin Brown – Biochemistry & Molecular  
Volker Mai – Epidemiology  
John Hiemenz – Medicine  
Gregory Murad – Neurological Surgery  
Susan Semple-Rowland – Neuroscience  
Robert Matthias – Orthopaedics  
Larry Fowler-Pathology  
Brian Law – Pharmacology  
Suzanne Mastin-Radiology

Sonia Mehta – Anesthesiology  
Hajar Kadivar – CHFM  
Kelli Komro – HOP  
Peggy Wallace-Molecular Genetics & Micro  
Diego Rincon Limas – Neurology  
Sanford Boye – Ophthalmology  
Kevin Raisch – Otolaryngology  
Carolyn Carter – Pediatrics  
Peter Sayeski – Physiology  
Kfir Ben-David – Surgery

**Department Representatives Absent:**

Maria Zajac-Kaye – Anatomy  
Thomas Payton-Emergency Medicine  
Elizabeth Brownlee-PA School  
Judith Lightsey – Radiation Oncology

Sue McGorray – Biostatistics  
Emily Weber LeBrun – OBGYN  
James Byrd – Psychiatry  
Vincent Bird – Urology

**Invited Guests: none**

1. President Dr. Nancy Hardt called the meeting to order at 5:00PM; the December minutes were approved. All members introduced themselves for any new members present at the meeting.
2. Dr. Nancy Hardt discussed-
  - a. Chair evaluations- Emails will be sent to departments via email with information about the evaluations. The evals are completely anonymous and will take approx. 10-20 minutes.
  - b. Life Time Achievement nominations need to be made. For a list of past winners see this website:<http://facultycouncil.med.ufl.edu/faculty-information/lifetime-achievement-award/>
  - c. Promotion and Tenure processes continue to be a priority of the Faculty Council.
  - d. Senior Associate Dean Evaluations- Dr. Caprice Knapp will present a template during the Feb 4, 2014 meeting. This is a new process the Faculty Council is working on developing and continues to be a topic of discussion at each meeting.
  - e. A Chair for the Clinical Policy Board is needed
3. Dr. David Quillen led a brief discussion about UFCOM's promotion guidelines including the AAMC's definition of educational scholarships. The article referenced can be found here:  
[https://www.aamc.org/members/gfa/faculty\\_vitae/148580/educational\\_scholarship.html](https://www.aamc.org/members/gfa/faculty_vitae/148580/educational_scholarship.html)
4. Dr. Nancy Hardt adjourned the meeting at 6:00PM.

**The next Faculty Council meeting will be held Tuesday March 4, 2014 @ 5PM in the Hugh Hill Conference Room.**

*Minutes recorded by Rachel Westwood, Administrative Assistant and edited by Dr. Nancy Hardt*