

Minutes of the September 2014 Faculty Council Meeting
Tuesday, September 2, 2014, 5 PM
Hugh Hill Conference Room

Officers Present:

President – Nancy Hardt
Vice President – Alice Rhoton-Vlasak
Secretary – Jean Cibula

President Elect – Laurence Solberg
Past President – David Quillen

Officers Absent:

Treasurer – Frank Bova

Department Representatives Present:

Thomas Buford – Aging & Geriatric Research
Thomas Yang – Biochemistry & Molecular Biology
Arlene Naranjo – Biostatistics
David Quillen – CHFM
Robert Cook – Epidemiology
Stephanie Staras – Health Outcomes & Policy
Gregory Murad – Neurological Surgery
Diego Rincon-Limas – Neurology
David Borchelt – Neuroscience (for Jada Lewis)

Qihong Li – Ophthalmology
Robert Matthias – Orthopaedics & Rehabilitation
Kevin Raisch – Otolaryngology
Elizabeth Brownlee – PA School
Larry Fowler – Pathology
Peter Sayeski – Physiology
Judith Lightsey – Radiation Oncology
Kfir Ben-David – Surgery

Department Representatives Absent:

Maria Zajac-Kaye – Anatomy & Cell Biology
Sonia Mehta – Anesthesiology
Thomas Payton – Emergency Medicine
John Hiemenz – Medicine
Peggy Wallace – Molecular Genetics & Microbiology
Emily Weber LeBrun – Obstetrics & Gynecology

Byron Petersen – Pediatrics
Brian Law – Pharmacology & Therapeutics
James Byrd – Psychiatry
Suzanne Mastin - Radiology
Vincent Bird – Urology

Invited Guests:

None

Minutes:

1. President Dr. Nancy Hardt called the meeting to order at 5:00PM; the August minutes were approved. New Reps introduced themselves.
 - a. Dr. Hardt reported a draft of the LCME self-study report was distributed via email. If anyone has suggestions or changes, they should email these to Dr. Joseph Fantone as soon as possible.
 - b. A vote on the final Ombuds draft proposal was called and the proposal was approved unanimously. The proposal will now be presented to the College of Medicine Committee.
 - c. Dr. David Quillen discussed formation of a new tenure and promotion oversight/governance committee. The committee would consist of 8 to 12 voting members to include faculty from all ranks and status (tenure or MM, basic science, research and clinical). The committee chair to be appointed jointly by the FC President and the Dean to a 3-year term with a chair-elect appointed one year before the term starts. The committee will include 1/4 to 1/3 faculty from Jacksonville. Terms of service on the committee will be 3-year staggered with renewal. Members can be nominated by self, chair, FC or dean with members being finalized between Dean and FC President. Dr. Marian Limacher, Senior Associate Dean for Faculty Affairs and Professional Development, will be a permanent member (voting or non-voting as the 9th or 13th member). The committee will meet quarterly to review the tenure and promotion process and results, revise guidelines, review and recommend new members to the MM and Tenure committees. The next steps are to have a proposal approved by the Faculty Council. Then it will be taken to the Dean and then to the Executive Committee. Dr. Quillen will draft a proposal and bring back to the next FC meeting. Send suggestions or questions regarding this proposal to Dr. Quillen.
 - d. Dr. Michael Good, Dean, will hold the annual State of the College meeting in October. The Dean has asked Dr. Hardt what items the Faculty Council want to add to the agenda. Some suggested items were more simplified explanation of COM financial reports, faculty retention, and goals and highlights such as the Ombuds proposal of the Faculty Council.

- e. Dr. Hardt announced the next Faculty Appreciation Reception will be held on October 29, 2014 in the ARB courtyard. She encouraged attendance at the reception; it is a fun event.
2. EFAC Report by Larry Fowler, M.D.
 - a. Meets for a half hour the third Tuesday of each month at 4:30pm, open meeting.
 - b. Year-to-date the COM continues to have a positive variance from budget due to UPL and core collections being better than budgeted and salary and non-salary expenses being less than budgeted for the first eleven months of the year.
 - c. We currently have 52 days cash on hand as cushion
 - d. Issues on the horizon are where will the COM go without UPL payments; can elections and change in Florida legislation improve the outlook; and the impact on incentive plans.
 - e. Clinical faculty have beat all past records this fiscal year for generating charges, but 3rd party payments are down.
 - f. Dr. Fowler suggested inviting Charles Biehl to a FC meeting to answer questions regarding the EFAC reports.
 - g. The EFAC reports given by Dr. Fowler will be emailed to FC members.
 3. Lunch with the Dean Report by Alice Rhoton-Vlasek
 - a. Omsbud proposal was discussed and the Dean is receptive.
 - b. The new format for Chair Evaluations has increased participation from 140 participating 2-3 years ago to over 500 taking part this year. The Dean feels the new process is working well.
 4. Senior Associate Dean Evaluations
 - a. Caprice Knapp had begun work on Senior Associate Dean evaluations; however, she has left UF. This process is not as straight forward as Chair evaluations. This process was discussed as to whether one form would work for every position or whether a separate evaluation should be prepared for each position. Dr. Quillen will work on obtaining job descriptions for the five Senior Associate Deans and coming up with about five questions that would be asked on each evaluation regarding leadership abilities. A comments box would also be included. This will be discussed at the next FC meeting.
 5. Dr. Nancy Hardt adjourned the meeting at 6:05 PM.

The next Faculty Council meeting will be held Tuesday October 7, 2014 @ 5PM in the Hugh Hill Conference Room.

Minutes recorded by Debbie Hodge, Administrative Assistant and edited by Dr. Jean Cibula.