

Minutes of the October 2014 Faculty Council Meeting
Tuesday, October 7, 2014, 5 PM
Hugh Hill Conference Room

Officers Present:

President – Nancy Hardt
Vice President – Alice Rhoton-Vlasak
Past President – David Quillen

President Elect – Laurence Solberg
Treasurer – Frank Bova

Officers Absent:

Secretary – Jean Cibula

Department Representatives Present:

Thomas Buford – Aging & Geriatric Research
Thomas Yang – Biochemistry & Molecular Biology
David Quillen – CHFM
Ann Church – Dermatology
Stephanie Staras – Health Outcomes & Policy
Peggy Wallace – Molecular Genetics & Microbiology
Diego Rincon-Limas – Neurology
Jada Lewis – Neuroscience
Emily Weber LeBrun – Obstetrics & Gynecology

Robert Matthias – Orthopaedics & Rehabilitation
Kevin Raisch – Otolaryngology
Larry Fowler – Pathology
Brian Law – Pharmacology & Therapeutics
Peter Sayeski – Physiology
Judith Lightsey – Radiation Oncology
Kfir Ben-David – Surgery
Vincent Bird – Urology

Department Representatives Absent:

Maria Zajac-Kaye – Anatomy & Cell Biology
Sonia Mehta – Anesthesiology
Arlene Naranjo – Biostatistics
Thomas Payton – Emergency Medicine
Robert Cook – Epidemiology
John Hiemenz – Medicine

Gregory Murad – Neurological Surgery
Qihong Li – Ophthalmology
Elizabeth Brownlee – PA School
Byron Petersen – Pediatrics
James Byrd – Psychiatry
Suzanne Mastin - Radiology

Invited Guests:

Joseph C. Fantone, M.D. Senior Associate Dean for Educational Affairs- LCME

Minutes:

1. President Dr. Nancy Hardt called the meeting to order at 5:00PM; the September minutes were approved. New Reps introduced themselves.
 - a. Dr. David Quillen reported that Shands wants to move away from the paging system that is now being used. They have chosen a cell phone app that is causing concerns for COM physicians and residents. There are two concerns with the use of the app: 1) the app is placed on the faculty member's personal cell phone 2) security of personal information on the personal cellphones and 2) app cannot be turned off without turning off the cell phone. Dr. Quillen indicated the app does not allow access to private data such as emails and photos on the phone. However, not having the ability to turn the app off is a concern because basically faculty are on call 24/7. Faculty Council recommends NOT adopting the technology at the present time. Currently there have been no mandates requiring use of the app. Dr. Quillen encouraged FC reps to inform their faculty that the Council does have concerns regarding this new communication app, and does not endorse its use until these concerns are addressed.
 - b. Last Friday afternoon, Dr. Marvin Dewar sent an email to all COM clinical faculty discussing protocols for assessing Ebola risk. The message included contact information for Infection Control and information on CDC resources regarding Ebola.
 - c. Dr. Hardt reported that the Ombuds proposal will be presented at the College of Medicine Executive Committee on November 20, 2014.
 - d. Dr. David Quillen discussed the draft of the proposed tenure and promotion oversight committee. The mission of the College of Medicine Tenure and Promotion Oversight Committee is to determine the guidelines and process for faculty promotion. After discussion it was decided the draft proposal will be presented to the Dean at the monthly lunch with the Dean on October 9, 2014. If anyone has suggestions or other input for the draft proposal, please send them to Dr. Quillen as soon as possible so they can be incorporated into the draft before the meeting with the Dean later this week.

- e. Faculty Council and Dr. Michael Good, Dean, will co-host the annual State of the College meeting on October 23, 2014 at 5:00 p.m. in room C1-17. Dr. Hardt will present a summary of Faculty Council accomplishments for this year. Some of these accomplishments include:
 - During the 6 years of FEO Awards, COM faculty have been awarded over \$2M in support for faculty academic enrichment.
 - A second Academic Personnel Board has been established at the University level on behalf of promotion of non-tenure track faculty.
 - Unprecedented participation in chair evaluations with 575 faculty evaluating their chairs this year.
 - Faculty Council representation on LCME site visit committees, EFAC, COM Executive Committee, Faculty Group Practice Board. ,
 - Faculty Council participation in selecting faculty to participate in COM committees such as Promotion and Tenure, Academic Personnel Board,
 - Dr. Hardt asked FC reps to encourage their department faculty members to attend the State of the College meeting on October 23rd.
2. LCME Update by Joseph C. Fantone, M.D. Senior Associate Dean for Educational Affairs. The LCME Mock Site visit was held on September 16-18, 2014. Key Points Include:
- **The Curriculum Committee is responsible for the curriculum**
 - **Course and clerkship learning outcomes/objectives approved by the curriculum committee and “map” to curriculum learning objectives.**

Conflict of Interest:

Faculty who assign grades cannot

- Be on the Academic Status Committee
- Compose MSPE (Dean's letters)
- Provide clinical care for members of a student's family
- Provide personal counseling

Membership of the Academic Status Committee:

- **Chair:** appointed by the Senior Associate Dean for Ed Affairs
- **Three** faculty from Phase I of the curriculum from the GNV campus, nominated by the Phase I Course Directors Committee
- **Three** faculty from Phase II and III of the curriculum from the GNV Campus, nominated by the Clerkship Directors' Committee
- **One** clinical teaching faculty from JAX
- **One** faculty from Office of Diversity and Health Equity
- **One** senior student representative, nominated by their peers
- **One** resident representative, nominated by the Associate Dean for Graduate Medical Education

Medical School Admissions

Medical School Admissions Committee: makes final decisions in regards to admissions based on the recommendations made by the Medical School Interview Committee (MSIC)

- Ten faculty: meets approximately twice a month
- Assistant Dean for Admissions (Chair: votes in ties)
- Director for Admissions (non-voting member)
- All admission decisions made by the MSAC are final.

The **MSIC** interviews all selected applicants and makes recommendations to the MSAC regarding admissions

Topics of Concern

- IT support and functionality
- Timeliness of clerkship grades (<6 weeks)
- Faculty and resident diversity
- Active learning
- Comparability of education across sites (documentation)
- Communication of policies etc.

3. Dr. Nancy Hardt adjourned the meeting at 6:00PM.

The next Faculty Council meeting will be held Tuesday November 4, 2014 @ 5PM in the Hugh Hill Conference Room.

Minutes recorded by Debbie Hodge, Administrative Assistant and edited by Dr. Nancy Hardt.