

Faculty on-boarding document
Office of Research Affairs

The Office of Research Affairs works in tandem with the College of Medicine faculty, research leadership, and central University research administration. In doing so we wish to lead the development of the strategic vision and work a plan for the implementation of that strategic vision for research programs. Our goal is to diversify our research funding portfolio and make it more sustainable. In addition to strategic resource alignment, our office facilitates other areas of research support and growth:

Research promotion. We help network faculty with other researchers to maximize collaborations and efficient use of shared resources through hallway conversations as well as by hosting formal and informal events. Examples include:

- **Celebration of Research.** The College of Medicine's yearly research week consisting of poster session, keynote speaker and internal 'short talks'.
- **Blitzes.** An informal venue for investigators to meet new collaborators.
- **The Joseph and Lelia Applebaum Visiting Professorship.** A College of Medicine endowed fund for select visiting scientists who present lectures to research faculty and students.
- **Maren Junior Investigator Awards.** A College of Medicine endowed fund used to further the research careers of the most promising junior faculty, post-doctoral fellows and medical students.

Internal competitions, external limited submissions and nominations for internal awards. Our office is the point of contact for internal competitions and external limited submission opportunities where each College is required to review and submit their applications to the UF Office of Research. Examples include:

- Research Opportunity Seed Fund
- NIH Shared Instrumentation Grants
- UF Research Foundation Professorships (UFRF)
- Excellence Awards for Assistant Professors

Letters of support and nomination letters. Our office reviews and submits for Dean's signature all letters of support for research grant applications and nomination letters for research awards.

NIH grant application support. We provide impact analysis for 'R' grant applications and assistance with programmatic grant applications (such as 'P' and 'U').

Training and other administrative requirements for new research faculty PI eligibility:

1. To submit a proposal:
 - a. Have an active UF PI eligible faculty job record (this can be established as a temporary courtesy faculty appointment for faculty who have signed but not officially started).
2. To receive a notice of award, complete the following mandatory training:
 - a. RSH220 – Effort Fundamentals
 - b. RSH260 – Cost Principles
 - c. If applicable:
 - i. DSR810 – Financial Conflict of Interest (FCOI) for Public Health Service (PHS) funded PIs
 - ii. IRB training - <http://irb.ufl.edu/irb01/irb-01/trainreq.html>
 - iii. IACUC training - <https://iacuc.ufl.edu/secure/animal-use/faq/iacuc-training-requirements.html>
 - iv. RAC810 – HSC Research Billing Risks http://rac.med.ufl.edu/training/rbc_live/rac810/

Dates of Important Research Events

January

- NIH SIG/HEI request for LOI
- NIH Cycle 1: P-series, T-series, D-series, C06, G07, G08, G11, G12, G13, G20, R10, R18, R24, R25, S06, S11, S21, S22, SC1, SC2, SC3, UG1, U06, U10, U18, U19, U2C, U41, U42, U45, U54, U56

February

- NIH Cycle 1: R01, R03, R21, R33, R34, R36, U01, K-series (new), R15 (all)

March

- Celebration of Research
- NIH Cycle 1: R01, R03, R21, R33, R34, R36, U01, K-series (renewal, resubmission, revision)

April

- NIH Cycle 1: F-series Fellowships, R13, U13

May

- NIH T32, S10
- NIH Cycle 2: P-series, T-series, D-series, C06, G07, G08, G11, G12, G13, G20, R10, R18, R24, R25, S06, S11, S21, S22, SC1, SC2, SC3, UG1, U06, U10, U18, U19, U2C, U41, U42, U45, U54, U56

June

- NIH Cycle 2: R01, R03, R21, R33, R34, R36, U01, K-series (new), R15 (all)

July

- NIH Cycle 2: R01, R03, R21, R33, R34, R36, U01, K-series (renewal, resubmission, revision)

August

- Thomas H. Maren Junior Investigators Research Fund RFP
- NIH Cycle 2: F-series Fellowships, R13, U13

September

- UF Research Opportunity Seed Fund RFP
- HHMI International Student Research Fellowship
- NIH Cycle 3: P-series, T-series, D-series, C06, G07, G08, G11, G12, G13, G20, R10, R18, R24, R25, S06, S11, S21, S22, SC1, SC2, SC3, UG1, U06, U10, U18, U19, U2C, U41, U42, U45, U54, U56

October

- NIH/NIEHS Outstanding New Environmental Scientist (ONES) Award request for nominations
- NIH Cycle 3: R01, R03, R21, R33, R34, R36, U01, K-series (new), R15 (all)

November

- NIH Cycle 3: R01, R03, R21, R33, R34, R36, U01, K-series (renewal, resubmission, revision)

December

- NIH Cycle 3: F-series Fellowships, R13, U13

Other contacts

UF Office of Research - <http://research.ufl.edu/>

- Division of Sponsored Programs
Stephanie Gray, Director – (352) 273-3516 – sgray@ufl.edu
 - Proposal development and submission
 - Award management
 - Training
- Division of Research Program Development
Sobha Jaishankar, Asst. Vice President – (352) 392-8247 – sjaishan@ufl.edu
 - Distribution of funding opportunities
 - Coordination of limited and internal submission programs
 - Coordination of large interdisciplinary research initiatives
- Division of Research Compliance
Irene Cooke, Asst. Vice President – (352) 294-1632 – irenecooke@ufl.edu
 - Conflict of interest and outside activities in research
 - Export controls in research
 - Misconduct in research
- Office of Technology Licensing
David Day, Asst. Vice President – (352) 392-8929 – dlday@ufl.edu
 - Works with UF inventors with potentially patentable or copyrightable technologies
 - Facilitates the transfer of technologies created at UF to the commercial sector for public benefit
- IRB (Institutional Review Board) – <http://irb.ufl.edu/>
Peter Iafrate, Chairman – (352) 273-9600 – iafrate@ufl.edu
 - myIRB
 - HIPPA
- IACUC (Institutional Animal Care and Use Committee) - <https://iacuc.ufl.edu/>
Gary Russell, Coordinator – (352) 273-9531 – grussell@ufl.edu
 - myIACUC
 - Animal care and use protocols
 - Assurance of compliance
- Animal Care Services
Karl Andrutis, Acting Director – (352) 273-9246 – kandrutis@ufl.edu
 - myACS
 - Animal services

College of Medicine

- Research Administration & Compliance Office - <http://rac.med.ufl.edu/>
Yvonne Brinson, Asst. Dean – (352) 273-5946 – ybrinson@ufl.edu
 - Grant proposal submission and training
 - Clinical trials administrative support
- Conflict of Interest Program - <http://coi.med.ufl.edu/>
Gary Wimsett, Director – (352) 273-9272 – gwimsett@ufl.edu
 - UF Policy
 - Training

Health Science Center

- Medical/Health Administration
Dennis Hines, Assoc. Director – (352) 273-5757 – dhines@ufl.edu
 - Facilities oversight

College of Medicine Centers & Institutes

NAME

Center for Addiction Research & Education
Center for Epigenetics
Center for Immunology & Transplantation
Center for Inflammation & Mucosal Immunology
Center for Movement Disorders and Neurorestoration
Center for Neurobiology of Aging
Center for NeuroGenetics (CNG)
Center for Neuropsychological Studies
Center for Research in Pediatric Immune Deficiency
Center for Research on Perinatal Outcomes
Center for Spirituality and Health
Center for Structural Biology
Center for Translational Research in Neurodegenerative Disease
Center for Vision Research
Child Health Research Institute
Craniofacial Center
Diabetes Research, Education & Treatment Center
Hypertension Center
Institute for Child Health Policy
Institute for Wound Research
Interdisciplinary Center for Musculoskeletal Training & Research
Powell Gene Therapy Center
Preston A. Wells, Jr. Brain Tumor Therapy Center
The H. James Free Center for Primary Care Education and Innovation
UF Health Cancer Center
UF Prostate Disease Center
Wilder Center for Epilepsy Research (WCER)
William R. Maples Center for Forensic Medicine (COM/CLAS)

DIRECTOR

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Tetsuo Ashizawa, MD
Bruce Goldberger, PhD

Other Centers & Institutes

NAME

Clinical and Translational Science Institute
Emerging Pathogens Institute
Institute on Aging
Interdisciplinary Center for Biotechnology Research
McKnight Brain Institute
UF Genetics Institute

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