

Minutes of the July 2015 Faculty Council Meeting
Tuesday, July 7, 2015, 5PM
R1-106 Conference Room

Officers Present:

Vice President – Alice Rhoton-Vlasak
Past President-Nancy Hardt

President Elect – Peggy Wallace
Secretary – Steven Swarts

Officers Absent:

President – Laurence Solberg
Treasurer – Jean Cibula

Department Representatives Present:

Thomas Buford – Aging & Geriatric Research
Albert Robinson, III – Anesthesiology
Thomas Yang – Biochemistry & Molecular Biology
David Quillen – CHF
Ann Church – Dermatology
Robert Cook – Epidemiology
Francois Modave – Health Outcomes & Policy
John Hiemenz-Medicine
Peggy Wallace – Molecular Genetics & Microbiology
Gregory Murad – Neurological Surgery

Diego Rincon-Limas – Neurology
Jada Lewis – Neuroscience
Qihong Li – Ophthalmology
Robert Matthias – Orthopaedics & Rehabilitation
Elizabeth Brownlee – PA School
Larry Fowler – Pathology
Bryon Petersen – Pediatrics
Brian Law – Pharmacology & Therapeutics
Richard Holbert – Psychiatry
Judith Lightsey – Radiation Oncology
Victoria Bird - Urology

Department Representatives Absent:

Maria Zajac-Kaye – Anatomy
Arlene Naranjo – Biostatistics
Thomas Payton – Emergency Medicine
Emily Weber LeBrun – Obstetrics & Gynecology

Kevin Raisch – Otolaryngology
Peter Sayeski – Physiology
Suzanne Mastin – Radiology
Bob Feezor – Surgery

Minutes:

1. Vice-President Alice Rhoton-Vlasak called the meeting to order at 5:00PM. The June Faculty Council meeting minutes were approved.
2. Introduce new department representatives – Dr. Rhoton-Vlasak
 - a. Dr. Albert Robinson, III (Anesthesiology)
 - b. Dr. Francois Modave (Health Outcomes & Policy)
 - c. Dr. Diego Rincon-Limas (re-elected for Neurology)
 - d. Dr. Emily Weber-LeBrun (re-elected for Obstetrics/Gynecology)
 - e. Dr. Robert Matthias (re-elected for Orthopaedics)
 - f. Dr. Brian Law (re-elected for Pharmacology)
 - g. Dr. Judith Lightsey (re-elected for Radiation Oncology)
 - h. Dr. Suzanne Mastin (re-elected for Radiology)
 - i. Dr. Victoria Bird (Urology)
3. Executive Fiscal Advisory Committee Report – Dr. Larry Fowler
 - a. Dr. Fowler briefed the council on the EFAC meeting from June. The meeting provided an overview of the UFCOM financial reports and Billing/Accounts Receivable charges for the month ending May 2015.

4. Executive Committee Report – Dr. Peggy Wallace
 - a. Dr. Wallace briefed the council on the Executive Committee meeting from June. Minutes from that meeting may be found at: <http://medinfo.ufl.edu/faculty/minutes/secure/execc/>.
5. Faculty Enhancement Opportunity (FEO) Grants – Dr. David Quillen
 - a. Dr. Quillen sent out an email to COM faculty on June 30 announcing the next FEO grant cycle. Information regarding FEO grants can be found at: <http://www.aa.ufl.edu/FEO>.
 1. Deadlines are as follows:
 - An electronic Letter of Intent (eLOI) should be emailed directly to Dr. Quillen no later than September 1, 2015. The eLOI can be a simple one line email. This allows the committee to keep all applicants up to date with any changes in the process.
 - The deadline for submitting applications for college-level review is September 16, 2015 by 5:00PM.
 - The deadline for the COM-FEO review committee to send reviewed and supported applications to campus is October 2, 2015.
6. Vacation leave hours – Dr. David Quillen
 1. Dr. Quillen reiterated the 352 rule: vacation leave hours over 352 that are not used by December of each year will be converted to sick leave. Current accrued hours of vacation leave and sick leave can be accessed through MyUFL – My Self Service – Payroll and Compensation – UF Leave History.
7. Senior Associate Dean evaluations – Dr. Quillen
 - a. Dr. Quillen reported that the Senior Associate Dean evaluations are complete. He is currently compiling the data for the reports.
8. Faculty Support Network Work Group – Dr. Alice Rhoton-Vlasak
 - a. Dr. Rhoton has been working with the UF web designer to create the faculty resource webpage that will be accessible on the Faculty Council website. The Faculty Support Resources webpage includes links to Resources at Work, Resources to Navigate your Town, Cultural Resources, and Recreational Resources.
 - b. Dr. Rhoton will continue meeting with the web designer to finalize the webpage. Members of the Faculty Council will be asked to peruse the webpage once it's complete to provide input and suggestions for additional topics that may need to be added.
9. Broken web links – Dr. Peggy Wallace
 - a. Dr. Wallace suggested emailing the webmaster when encountering broken links on UF webpages. The IT staff appreciates being notified of any problems and the issues are usually corrected immediately.

10. Chair Search Updates – Dr. Peggy Wallace
 - a. The Urology Chair search is progressing. The first round of candidates will be interviewed at the airport in August.
 - b. The Psychiatry Chair search is currently on hold.
 - c. The Neurology Chair search is progressing. The first round of candidates is currently being interviewed at the Orlando airport.

11. Ombudsman proposal – Dr. Alice Rhoton-Vlasak
 - a. Dr. Solberg is updating the previously submitted Ombudsman proposal. A modified proposal will likely be presented at next month’s meeting.

12. Fringe Benefit Workgroup update – Dr. Alice Rhoton-Vlasak
 - a. The last meeting of this workgroup was held on May 11. As the open enrollment period is now approaching, it is unlikely that the Faculty Council will have time to provide any input on benefits for the upcoming year.
 - b. It was noted that one of the teams formed during the recent COM Chairs’ Retreat is addressing faculty benefits.
 - c. Dr. Frank Bova, Chair of this workgroup, will be invited to next month’s meeting to provide any further updates.
 - d. Brian Berryman, Assistant Director of the COM Office of Administrative Affairs and Benefits Coordinator for the college will also be invited to next month’s meeting to present information regarding benefits.

13. It was announced that Dr. Nancy Hardt is retiring. Dr. Hardt has been Faculty Council President twice during her career at UF. The Faculty Council will hold a Farewell Potluck Dinner for her soon. Details will be provided.

14. Dr. Alice Rhoton-Vlasak adjourned the meeting at 5:51PM.

The next Faculty Council Meeting will be held Tuesday, August 4, 2015 @ 5PM in Room R1-106.

Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Steven Swarts.