

Minutes of the November 2015 Faculty Council Meeting
Tuesday, November 3, 2015, 5 PM
R1-106 Conference Room

Officers Present:

President – Laurence Solberg
President Elect – Peggy Wallace
Past-Past President- David Quillen

Secretary – Steven Swarts
Treasurer – Jean Cibula

Officers Absent:

Vice President – Alice Rhoton-Vlasak

Advisor – Frank Bova

Department Representatives Present:

Thomas Buford – Aging & Geriatric Research
Maria Zajac-Kaye – Anatomy
Albert Robinson, III – Anesthesiology
Arlene Naranjo – Biostatistics
David Quillen – CHF
Robert Cook – Epidemiology
Amanda Hicks – Health Outcomes & Policy
John Hiemenz-Medicine
Lizi Wu – Molecular Genetics & Microbiology
Gregory Murad – Neurological Surgery
Emily Weber LeBrun – Obstetrics & Gynecology

Qihong Li – Ophthalmology
Robert Matthias – Orthopaedics & Rehabilitation
Elizabeth Brownlee – PA School
Larry Fowler – Pathology
Bryon Petersen – Pediatrics
Brian Law/Edgar Rodriguez – Pharmacology & Therapeutics
Richard Holbert – Psychiatry
Suzanne Mastin – Radiology
Bob Feezor – Surgery
Victoria Bird - Urology

Department Representatives Absent:

Thomas Yang – Biochemistry & Molecular Biology
Ann Church – Dermatology
Thomas Payton – Emergency Medicine
Meredith Wicklund – Neurology

Jada Lewis – Neuroscience
Kevin Raisch – Otolaryngology
Peter Sayeski – Physiology
Judith Lightsey – Radiation Oncology

Minutes:

1. President Laurence Solberg called the meeting to order at 5:00 PM. The October Faculty Council meeting minutes were approved.
2. Introduce new department representatives – Dr. Laurence Solberg
 - a. None noted.
3. Executive Fiscal Advisory Committee Report – Dr. Larry Fowler
 - a. Dr. Fowler distributed the minutes and supporting materials from the EFAC meeting in October. The meeting provided an overview of the UFCOM financial reports and Billing/Accounts Receivable charges for the month ending September 2015.
4. Executive Committee report – Dr. Laurence Solberg
 - a. Dr. Solberg briefed the council on the Executive Committee meeting from October. The meeting minutes will be made available once a link to the minutes is established.

5. Curriculum Committee and Advisory Board (PhD Program) updates – Dr. Peggy Wallace
 - a. Dr. Wallace is the Faculty Council representative on the Curriculum Committee. She reports that although the COM did very well during the recent LCME accreditation, we have to remain diligent due to constantly changing guidelines. The committee's current goal is to coalesce the learning objectives and simplify them for the teaching faculty. Instructors should refer to which UF Learning Objectives are being taught in their syllabi and lectures. Those are being updated to become consistent with the classroom.
 - b. Dr. Wallace reported that the Advisory Board is predominately for the College of Medicine PhD Program, but also includes members from other PhD programs at the Health Science Center. The admissions season is beginning now. There will be a few open events where students and faculty will get together to present posters, etc. Those events will be advertised so faculty or trainees can have the opportunity to learn about the current research being conducted.

6. Admissions Committee update – Dr. David Quillen
 - a. Dr. Quillen is the Faculty Council representative on the Admissions Committee. The committee was recently restructured and divided into two groups.
 - 1). The Admissions Committee is now comprised of 10 faculty members that are responsible for voting on who should be admitted into medical school. The Admissions Committee meets every 2-4 weeks, depending on the interview cycle.
 - 2). The Interview Committee is comprised of approximately 80 faculty members and medical students that interview the medical school applicants.
 - b. Dr. Quillen offered to present a holistic review of the medical student selection process and criteria at next month's Faculty Council meeting. He will also discuss what the new MCAT represents.
 - c. Dr. Quillen also suggested that Dr. Jay Lynch, Assistant Dean for the College of Medicine Office of Admissions, present the outcomes of this year's admissions to the Faculty Council at the end of the academic year.

7. Announcements – Dr. Laurence Solberg
 - a. The Council was notified that the State of the College Address will be held on November 23, 2015 in the Harrell Medical Education Building, Room 125 (Learning Studio).
 - b. The Council was reminded that Lifetime Achievement Award nominations will open in January 2016. A call for nominations will be emailed to the Council members in January to forward to their departments. A description of this award is now shown on the Faculty Council Website (<http://facultycouncil.med.ufl.edu/faculty-information/lifetime-achievement-award/>)
 - c. Dr. Marian Limacher's office will be facilitating the AAMC Faculty Forward Survey within the next couple of months. She has requested input from faculty for questions pertaining to current issues within the UF College of Medicine that can be added into the survey, i.e. new and expanded benefits. Details about the Faculty Forward program can be found at: <https://www.aamc.org/services/facultyforward/> .
 - d. Faculty representatives were asked to remind their departments to participate in the President's Climate survey.

8. Faculty Support Network – Dr. Laurence Solberg
 - a. The Faculty Resource Guide on the Faculty Council website will include information about the

university, the College of Medicine, and the City of Gainesville. The Council was asked to forward the link to their departments. <http://facultycouncil.med.ufl.edu/faculty-information/faculty-support-resources/>

9. Revisions to Faculty Council bylaws - Dr. Laurence Solberg

- a. The revised bylaws will be circulated and voted on in December.

10. Faculty Hiring policies: COM constitution covers only administrative positions – Dr. Laurence Solberg

- a. The question was raised at last month's meeting regarding what rules and regulations exist for hiring new administrative faculty members. It was determined that although the College of Medicine constitution covers hiring policies for administrative positions, there are no policies for hiring new faculty members. Department Chairs hire new faculty members at their own discretion, only requiring fiscal approval from the COM administration.
- b. It was noted that a department faculty vote is required for hiring new faculty with tenure.
- c. Dr. Solberg polled the Council to determine whether or not there was a consensus to develop policies governing the hiring of faculty members.
- d. The Council decided not to initiate policies for hiring new faculty members, as the needs for each department vary and guidelines may become too restrictive.

11. Dean's Report – Dr. Michael Good

a. LCME Report

- 1). The College of Medicine received the LCME report in July 2015.

The following 5 strengths were reported:

- New curriculum is highly responsive to student feedback
- Comprehensive and proactive student counseling services
- Admissions process praised by students for patient-centeredness
- Faculty development and mentoring programs
- New Medical Education Building has addressed space issues

The following 2 findings are being monitored:

- Diversity programs are in place, but it is too early to assess effectiveness
- New curriculum has only been in place for 3 years, so it is too early to determine if objectives have been met and competencies realized

The following 2 citations were reported:

- Observation of core clinical skills has not systematically occurred in each required clerkship
- Timeliness of clerkship grades

- 2). The College of Medicine ultimately received a full 8 year accreditation.

- 3). A progress report on grades and history and physicals (citation issues) is due back to the LCME in August of 2016.

b. Chair Searches

- 1). Dr. Michael Okun was recently appointed as Chair of the Neurology Department. Dr. Okun has served as Interim Chair of Neurology since January of this year. There were dozens of applications and nominations submitted through a national search. Ultimately, 8 candidates were interviewed at the airport and 4 final candidates came to UF for interviews.
- 2). There were four final candidates interviewed at UF for the Urology Chair search and they are currently under review.
- 3). The Psychiatry Chair search will begin after the holidays.

c. Preeminence program updates

1. 100 new faculty members are being recruited with funds from the UF Rising Campus-wide Preeminence Program. To date, 29 such newly hired faculty members are in the Health Science Center, 12 of whom are in the College of Medicine.
- 2). 5 of the 6 UF Health Cancer preeminence program faculty hires are in the College of Medicine.
- 3). Over the past year, 80 research-oriented faculty have been recruited to the Health Science Center, 33 of which are in the College of Medicine.
- 4). Dr. Good reiterated that it's really not about the numbers, it's about the people. Every person that's been recruited has a great story, brings new knowledge, new energy and new ideas to the University of Florida.

d. UF COM NIH Research Awards

- 1). The College of Medicine, as of September 30, 2015, achieved our seventh consecutive year of increased National Institutes of Health (NIH) funding.

12. Dr. Laurence Solberg adjourned the meeting at 5:55pm.

The next Faculty Council Meeting will be held Tuesday, December 1, 2015 @ 5PM in Room R1-106.

Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Steven Swarts.