

UF COM Faculty Council Meeting
February 7, 2017
5-6 p.m. Room M-112, Medical Sciences Building

- **Call to Order/Welcome:** Peggy Wallace, Ph.D., Faculty Council President
 - Introduce new representatives – Peggy Wallace, Ph.D.
 - Review and approval of January minutes – Peggy Wallace, Ph.D.
- **Reports:**
 - Executive Committee report – Peggy Wallace, Ph.D.
 - Curriculum Committee – Laurence Solberg, M.D./Peter Sayeski, Ph.D. - updates?
 - GatorCare Benefits Design Workgroup 3 – David Quillen, M.D./Frank Bova, Ph.D. /Alice Rhoton-Vlasak M.D. – updates?
 - COM Promotion and Tenure Oversight Committee – Laurence Solberg, M.D. - updates?
 - COM Compensation Committee – Thomas Payton, M.D./Gregory Christman, M.D. -updates?
 - EFAC – Jean Cibula, M.D. EFAC will only meet sporadically as needed to discuss new information.
 - Faculty Senate - Lauren Solberg, J.D./Alice Rhoton-Vlasak, MD - updates?
- **Old Business:**
 - COM Ombuds position – Alice Rhoton-Vlasak, M.D. – official announcement.
 - Lifetime Achievement Awards – details have been emailed; nominations will be accepted through February 20. There are currently 3 nominations as of February 3.
 - Chair Evaluation Survey form – objective to eliminate duplicity and reduce the number of questions. Proposed draft to be presented.
- **New Business:** Peggy Wallace, Ph.D.
 - Clinicians (3) from Faculty Council are being asked to serve on the review panel for the 2017 David A. Paulus, MD Award for Clinical Excellence with Drs. Flynn, Dewar and Jimenez. Meetings planned for the 2nd or 3rd week of March. Contact Dr. Marian Limacher if interested in serving.
 - Candidates will be sought for the regular committee positions that will be voted on and/or appointed in the summer of 2017. For the Multi-Mission committee there will be a professor (basic science focus), and a clinical Associate Professor position up for faculty vote. For the tenure committee, we will have one opening for an Associate Professor for faculty vote.
 - Nominations to fill 5 open COM positions on the UF Faculty Senate will be accepted beginning February 16. An email will be sent out on February 16 with more details on nominations (also see the UF Faculty Senate website: <http://senate.ufl.edu>)
- **Invited Presentations:**
 - Jeremy Sibiski – Review “Rosetta Stone” that lays out the work assignments relative to the budget/comp plan/and T&P categories.
- **Announcements:**
 - Candidates will be sought for the Multi-Mission P&T committee (a professor [basic science focus], and a clinical Associate Professor) will be selected by faculty vote in Summer 2017. For the Tenure Committee there is one opening for an Associate Professor, to be selected by faculty vote in Summer 2017. Announcements seeking nominations will be forthcoming.
 - UF Town Hall meeting with Dr. John Katopodis, President-Elect of the Florida Medical Association, Tues. Feb. 21, 5-6 pm, HMEB 135.
 - Lifetime Achievement Awards are open, nomination deadline Feb. 20 (email to Steve Swarts, PhD).
 - Animal Research Task Force (ARTF) was convened by Dr. Norton, Vice President for Research (VPR), in

Summer 2016 to look holistically at the current University of Florida (UF) processes, procedures, and policies in place for animal research. The goal was to identify opportunities to improve systems and infrastructure in order to facilitate animal research on campus. The work of the Task Force is in progress. UF IACUC is providing a link to the presentation for ongoing Town Hall Meetings. ARTF Town Hall Meeting Presentation, which covers the main concerns/recommendations:

<http://research.ufl.edu/compliance/pdf/ARTF_Town_Hall_Meeting_presentation.pdf>

- UF Open Access Publishing Fund Reinstated - UF faculty, post-doctoral researcher, staff member, or student author who is the first named or corresponding author on a peer-reviewed research article that has not been previously published and has been accepted for publication in an open access or hybrid open access. Eligible authors will be funded up to a maximum of \$3,000 per year to pay for Article Processing Charges (APCs). For more information and application instructions, please review the UFOAP Fund Policies and Procedures at <http://cms.uflib.ufl.edu/scholcomm/UFOAPF>.
- UF Health Protect is a free app that connects you with a variety of digital safety/security tools. The "Friend Walk" feature is a favorite — it allows you to share your location with someone you trust via a real-time map as you move around campus. Search "UF Health Protect" on your app store to explore other functions or learn more about it here: <http://bit.ly/2gaynnM>"
- Reminder to keep an updated promotion "application" using the Online Promotion and Tenure (OPT) system. To access the template and instructions, along with policy information, login into myUFL, go to the Main Menu >My Self Service >UF Faculty Promotion and Tenure >Promotion and Tenure Packet >Packet Templates with Activity. The template will open as a Word file, with some sections auto-populated with the candidate's information. Detailed information about the Online Promotion and Tenure (OPT) system, including instructions, FAQs, and User Guides can be found at:

<http://www.hr.ufl.edu/training/myUFL/toolkits/opt.asp>

- Upcoming events: COM Celebration of Research (February 27-28, 2017); COM Education Week (March 13-17, 2017); COM Celebration of Diversity (April 3-7, 2017); Faculty Appreciation Reception (April 5, 2017); COM Medical student graduation (May 20, 2017)
- Postdoc/senior grad student development seminar series "Making the Right Moves": graddev.ufhealth.org/professional-skills/research-management/
- March Faculty Council speaker: Irene Estores, M.D.: UF Integrative Medicine Program.

➤ **Adjournment**

➤ **Miscellaneous Information:**

- Current UF construction projects: (<http://www.facilities.ufl.edu/projects/current.php>)
- Conference room search/reservations for HSC (not exhaustive): <http://rooms.ahc.ufl.edu>.
- Current online version and archives of the COM Post magazine can be found at: <http://post.health.ufl.edu/archives/>
- UF recycling and trash systems: (<https://www.ppd.ufl.edu/departments/refuse.shtml>)
- Faculty biographies: (<https://vivo.ufl.edu>)
- UF COM Faculty Matters online newsletter: <http://facultyaffairs.med.ufl.edu/more-faculty-news/faculty-matters-newsletter/>
- UF Physical plant (to request repairs, or report other indoor/outdoor infrastructure problems): https://www.ppd.ufl.edu/information/wr_info.shtml 392-1121
- COM student counseling resources: (<http://counseling.med.ufl.edu>)
- Springhill Emergency Ctr: (<https://ufhealth.org/uf-health-shands-emergency-center-springhill>)
- [Archer Road Emergency Ctr: https://ufhealth.org/uf-health-emergency-center-kanapaha](https://ufhealth.org/uf-health-emergency-center-kanapaha)
- For IT needs: UF Health Science Center Help Desk/Technical Support Center at 265-0526
- Assistance needed in addressing retaliation or harassment, email UF Health Shands Compliance Services at compliance@shands.ufl.edu or privacy@shands.ufl.edu, or call the Compliance Hotline at 1-888-329-3569 for compliance concerns.

- Health Science Center tours are available for new faculty through Dr. Limacher's office.
- Research Cooperative listserv - <http://researchaffairs.med.ufl.edu/researcher-resources/uf-resources/uf-research-cooperative-l-mailing-list/>