

Minutes of the February 6, 2018 UF Gainesville COM Faculty Council Meeting

Officers Present:

President – Lauren Solberg
President Elect – Alice Rhoton-Vlasak
Vice President – Albert Robinson, III

Past President – Peggy Wallace
Secretary – Steven Swarts
Treasurer – Jean Cibula

Officers Absent:

Advisor – Frank Bova

Department Representatives Present:

Kimberly Sibille – Aging & Geriatric Res. (by phone)
Albert Robinson, III – Anesthesiology
Tanya Anim – CHF
Jen Schoch – Dermatology
Nicholas Maldonado – Emergency Med.
Kelly Gurka – Epidemiology
Dianne Goede – Medicine
Lizi Wu – Molec. Genetics & Microbiology

Gregory Murad – Neurological Surgery
Meredith Wicklund - Neurology
Gibran Kurshid – Ophthalmology
Luis Fernando Seguias – Pediatrics
Brian Law – Pharmacology & Therapeutics
Abdel Alli – Physiology
Steven Swarts – Radiation Oncology
Priya Sharma – Radiology
Victoria Bird – Urology

Department Representatives Absent:

Yi Qiu – Anatomy & Cell Biology
Suming Huang – Biochem. & Molec. Biol.
Arlene Naranjo – Biostatistics
Francois Modave – Health Outcomes & Policy
Andrew Maurer – Neuroscience
Emily Weber LeBrun – Obstetrics & Gyn.

Robert Matthias – Orthopaedics & Rehab.
Natalie Silver – Otolaryngology
Jason Fromm – PA School
Marco Salemi – Pathology
Richard Holbert – Psychiatry
Jose Trevino – Surgery

CFAS Senior Representative: J. Adrian Tyndall, M.D.

Invited Speaker: Carlos Morales, Director of Web Services, UF Health Communications & Information Technology

Minutes:

1. Past President Peggy Wallace called the meeting to order at 5:02 PM.
2. Introduction of new department representatives – Peggy Wallace, Ph.D. – none noted.
3. The January 2018 Faculty Council meeting minutes were approved.
4. Executive Committee (report from January 18, 2018) – Lauren Solberg, J.D.
 - a. Jamie Weiner was recently hired as the new Manager of Benefits for the College of Medicine and will start on February 23, 2018.
 - b. The 401(a) retirement program is still in progress.
 - c. Dr. Abel Torres was recently appointed the new Chair of Dermatology and will start in July of 2018. Dr. Jamie Conti will serve as the Interim Chair of Medicine following the departure of Dr. Rob Hromas.
 - d. There is a new VA Policy from December of 2017 about patient recordings of encounters.
5. Curriculum Committee (report from January 9, 2018) – Victoria Bird, M.D.
 - a. Dr. Novak introduced Dr. Nina Multak, who was recently appointed as the Associate Dean

- and Director of the School of Physician Assistant Studies.
- b. Dr. Aris provided an update from the Phase 1 Course Directors regarding mechanisms behind grade reporting and test question reporting from students. These topics will be further discussed at next month's meeting.
 - c. Dr. Hatch provided an update from the Phase 2 Clerkship Directors. An annual retreat will be held in a couple of months and will address assessments through the third and fourth years, as well as student mistreatment.
 - d. The fourth-year student voting policy now requires that half of the medical student body has to be present before being allowed to vote.
 - e. Dr. Shelley Collins will present information regarding concerns about student mistreatment at the April COM Faculty Council meeting.
 - f. Dr. Hagen proposed amendments to the Unsatisfactory Performance and Professional Behavior Policy to include a performance review by the Clerkship Directors' Committee if a student receives a grade less than a B or unsatisfactory. The Clerkship Directors' Committee will refer students with repeated poor performances in more than one of the clinical clerkships to the Academic Status Committee and present a plan for remediation. A motion was made to approve the change and this was approved unanimously.
 - g. Dr. Novak presented a proposal for an Advanced Pediatric Essentials elective course. A motion was made to approve this course and it was approved unanimously.
6. Faculty Senate (report from January 25, 2018 meeting) – Lauren Solberg, J.D.
- a. Dr. Quillen gave a presentation comparing UF's retirement benefits with other AAU institutions. A recording of his presentation and his slide presentation can be found on the UF Faculty Senate website at: <http://fora.aa.ufl.edu/FacultySenate/Pages/Faculty-Senate/AgendasMinutes2017-2018>.
 - b. The university has hired a benefits consultant to perform a six-month consultation process at the university level. All benefits, including retirement, childcare options, parking, etc. will be evaluated.
7. Lifetime Achievement Award – Lauren Solberg, J.D.
- a. Five nominations have been received so far for the Lifetime Achievement Award. The candidate submission deadline is February 16, 2018. The nominees will be discussed and voted on at the March Faculty Council meeting.
8. Baby Gator Childcare Center – Lauren Solberg, J.D.
- a. Stacy Ellis, Executive Director of Baby Gator Child Development and Research Center at UF, has requested narratives from faculty members who have used this service describing how Baby Gator has helped and what needs are envisioned.
 - b. Professor Solberg will send a proposed email to the Faculty Council and get Dr. Good's approval before sending it to all COM faculty members.
 - c. Professor Solberg plans to ask Stacy to report back to the Faculty Council about what kind of feedback she receives from faculty.
9. Faculty Lounge Update – Albert Robinson, III, M.D.
- a. Dr. Robinson gave a presentation about the Faculty Dining/Faculty Lounge to the Dean and Senior Associate Deans on January 30. He provided information regarding the current utilization of the faculty dining area (less than 4% faculty utilization), as well as the decreased entrée selections that are being offered through the faculty dining area. He also proposed potential solutions for having a faculty dining area and lounge.
 - b. The Deans were very receptive to these suggestions. One of the biggest hurdles to overcome will be the location and space. In addition to the importance of having a bright, open, peaceful location, Council members noted the importance of having adequate cell phone and wi-fi service.

10. Faculty Senate nominations for terms starting in August 2018 – Lauren Solberg, J.D.
 - a. A request for nominations for COM representatives on the UF Faculty Senate will be sent out soon, and the election will be held April 1-15, 2018. For more information, including a list of current senators, please see the website <http://senate.ufl.edu>.
11. Highlights of Jacksonville/Gainesville COM Faculty Council Executive teleconference (held on January 18, 2018) – Lauren Solberg, J.D.
 - a. The Faculty Council Officers in Jacksonville discussed concerns about a new Radiology program their faculty is using called Nuance Powershare, which allows radiology images to be uploaded from outside hospitals. They requested feedback from the Gainesville Council members, who noted that although the images are slow to upload, the program is acceptable.
12. CFAS Update – Adrian Tyndall, M.D.
 - a. The Association of American Medical Colleges (AAMC) Council of Faculty and Academic Societies (CFAS) was formed < 3-4 years ago by Dr. Darrell Kirch to establish direct representation of medical school faculty and academic societies. The council is comprised of approximately 384 faculty representatives from across the country, which are appointed by member medical schools and academic societies. There are junior and senior representatives from each college (both basic science and clinical medicine). Approximately 187 members are senior faculty representatives, with 104 of those being department chairs. Approximately 45% of the members are women.
 - b. Over time, the council has begun focusing on three major areas: Wellness, Advocacy and Diversity in Academic Medicine.
 - c. Dr. Tyndall is actively involved in the Wellness aspect of the Council, and stated that important Wellness topics currently being focused on nationally include physician burnout, valuing faculty, and how medical schools support their faculty. He described his role in the council as being a two-way street; he represents the faculty of this college by bringing their concerns and information to the forefront of discussion, and brings concerns back from the larger academic medicine community to discuss amongst our faculty. He stated that it's good to understand what other places do so that we have a sense for what we ought to be doing for our own faculty.
 - d. Dr. Tyndall encouraged everyone to attend the Annual AAMC meeting if possible because it's the place where the entire house of medicine truly gets together to discuss the current topics in academic medicine. Additional information about CFAS can be found on the AAMC website at: <https://www.aamc.org/members/cfas/>.
13. Live Demo and Tour of the UF Health Web Directory – Carlos Morales, Director of Web Services, UF Health Communications & Information Technology
 - a. This is a new website that was developed for all of UF Health that can be accessed on the Bridge or at: <https://directory.ufhealth.org>. It is a public website, but there are different levels of security. For instance, student information cannot be discovered at all anonymously. Similarly, certain data information may be hidden, based on whether or not someone is logged-in. The available information isn't necessarily transparent, so the best thing is to log-in before beginning a search. Searches can be done by name or by a keyword that may appear on someone's profile.
 - b. The UF Health directory simplifies the process of looking-up an individual's contact information, as it includes data for UF Health students, faculty, staff, Shands employees and UF Health Jacksonville employees in a centralized place.
 - c. Currently, lots of time is spent managing the different listings on departmental websites for faculty, staff, etc., because most of them are not connected to any database; it's just an

individual going in and manually updating the information. The plan for this tool is for other systems to be able to connect to this behind the scenes and automatically propagate when the profile in this system is updated. This is already occurring on the UFHealth.org Find Doctor tool, which is our patient-facing website. The goal is to connect this system to the 800+ public websites we currently have at UF Health.

- d. The UF Health Directory has several fields available for faculty members to enter their information, to include Biography, Honors & Awards, Board Certifications, Clinical Profile, Research Profile, and Education, as well as contact and miscellaneous information. Publications are currently pulled from Web of Science, and they're working with the Vivo team to have these come from PubMed directly. Grants are currently pulled from the Office of Sponsored Research. Patents are currently pulled from the Office of Technology and Licensing.

14. Announcements:

- a. New Faculty Enhancement Opportunity (FEO) grant cycle; deadline to submit LOI/application to COM-FEO Review Committee is March 2, 2018. Funding begins Fall 2018. For more information go to: <http://facultyaffairs.med.ufl.edu/more-faculty-news/fall-2018-faculty-enhancement-opportunity-feo/>.
- b. UF retirement benefits comparison with other institutions, presented by David Quillen, M.D., Chair of Faculty Senate: <http://fora.aa.ufl.edu/FacultySenate/Pages/Faculty-Senate/AgendasMinutes2017-2018>.
- c. COM Faculty Appreciation Reception, April 4, 2018, 5:30pm – 7:30pm, Harrell Medical Education Building.
- d. 2018 COM Celebration of Research Poster Session, Monday, February 19, 2018, 5:30pm – 8:30pm at the Stephen C. O'Connell Center.
- e. 2018 COM Celebration of Medical Student Research, Friday, February 23, 2018, 4:00pm – 6:00pm at the HMEB Scott Commons.
- f. 2018 Medical Education Week, March 12-16, 2018.
- g. Match Day is Friday, March 16, 2018.
- h. 2018 COM Celebration of Diversity Week, April 2-6, 2018.

15. President Lauren Solberg adjourned the meeting at 6:05pm.

The next Faculty Council Meeting will be held Tuesday, March 6, 2018 @ 5PM in the Medical Science Building, Room M-112.

Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Steven Swarts and Professor Lauren Solberg.