

Minutes of the June 5, 2018 UF Gainesville COM Faculty Council Meeting

Officers Present:

President – Lauren Solberg
President Elect – Alice Rhoton-Vlasak
Vice President – Albert Robinson, III

Past President – Peggy Wallace
Secretary – Steven Swarts
Treasurer – Jean Cibula

Officers Absent:

Advisor – Frank Bova

Department Representatives Present:

Kimberly Sibille – Aging & Geriatric Res.
Yi Qiu – Anatomy & Cell Biology
Arlene Naranjo – Biostatistics
Tanya Anim – CHF
Jen Schoch – Dermatology
Nicholas Maldonado – Emergency Med.
Kelly Gurka – Epidemiology

Dianne Goede – Medicine
Lizi Wu – Molec. Genetics & Microbiology
Emily Weber LeBrun – Obstetrics & Gyn.
Gibran Khurshid – Ophthalmology (by phone)
Brian Law – Pharmacology & Therapeutics
Steven Swarts – Radiation Oncology
Priya Sharma – Radiology

Department Representatives Absent:

Sonia Mehta – Anesthesiology
Suming Huang – Biochem. & Molec. Biol.
Francois Modave – Health Outcomes & Biomedical Informatics
Gregory Murad – Neurological Surgery
Meredith Wicklund – Neurology
Andrew Maurer – Neuroscience
Robert Matthias – Orthopaedics & Rehab.

Natalie Silver – Otolaryngology
Jason Fromm – PA School
Marco Salemi – Pathology
Luis Fernando Seguias – Pediatrics
Abdel Alli – Physiology
Richard Holbert – Psychiatry
Jose Trevino – Surgery
Victoria Bird – Urology

Minutes:

1. President Lauren Solberg called the meeting to order at 5:00 PM.
2. Introduction of new or substitute department representatives – Lauren Solberg, J.D.
 - a. None noted.
3. The May 2018 Faculty Council meeting minutes were approved.
4. Executive Committee (report from May 17, 2018) – Lauren Solberg, J.D.
 - a. There was discussion regarding the university-wide review of current OPS positions for staff (not for student or faculty positions) to ensure these positions are being appropriately categorized and utilized.
 - b. The Raising Hope at Work campaign started on June 1, 2018. Details can be found at: <https://giving.ufhealth.org/raisinghope/>.
 - c. Dr. Marian Limacher discussed the proposed promotion and tenure guidelines that are currently being reviewed by the University Senate Research and Scholarship Council (SCORS). The purpose of the new guidelines is to recognize the value of Team Science, allowing faculty to get appropriate credit and highlight the value of their work, even if they are not listed in the first author or senior author positions. Once the guidelines are finalized, they'll be sent to the Faculty Council for review.
5. Curriculum Committee report – Victoria Bird, M.D.
 - a. No report.

6. Faculty Senate (report from May 10, 2018 meeting) – Lauren Solberg, J.D.
 - a. In response to an incident at a recent commencement ceremony, President Fuchs announced plans to create a task force to re-conceptualize UF's commencement ceremonies. This will primarily impact undergraduate graduations.
 - b. Provost Glover discussed the [UF Faculty Research Expertise](#) program, which will help faculty find research partners and new ways to collaborate.
 - c. Dr. David Norton discussed the new process for submitting research proposals to the Division of Sponsored Programs (DSP). Although no financial penalties will be imposed, as of June 22, 2018, proposals will be due by 9:00am the business day before the sponsor's published deadline. Exceptions will be made if the Request for Application (RFA) was published four weeks or less from the deadline.

7. New COM Faculty Council officers, department representatives – Lauren Solberg, J.D.
 - a. Elections were recently held for departmental representatives who will rotate off in the Spring of 2018 from the Departments of Health Outcomes & Biomedical Informatics, Neurology, Obstetrics & Gynecology, Orthopaedics & Rehabilitation, Pharmacology & Therapeutics, Radiation Oncology, Radiology, and Urology. An email announcing the new representatives will be sent out soon.
 - b. Elections were recently held for the Faculty Council Officer positions. Dr. Emily Weber-LeBrun was elected as President-Elect, Dr. Jean Cibula was elected as Secretary, and Dr. Steven Swarts was elected as Treasurer. Dr. Alice Rhoton-Vlasak is now the President, and Professor Lauren Solberg is now the Past-President. Dr. Albert Robinson, III is the current Vice President.

8. Faculty needed to serve on Promotion and Tenure Committees – Lauren Solberg, J.D.
 - a. Faculty at the rank of Associate Professor or Professor are being solicited for inclusion in the faculty-wide vote for new members for a 3-year term on either the Tenure Track or Multi-Mission Track Review Committees. These committees evaluate candidates for promotion each fall and for progress toward promotion through the mid-cycle review process each spring. Additional members may be appointed by the Dean.
 - b. One tenured Professor and two tenured Associate Professors are needed for the Tenure Track Committee.
 - c. One non-tenure track Professor and one non-tenure track Associate Professor are needed for the Multi-Mission Track Committee (this committee reviews Clinical and Research title series, as well as Lecturers and Scientists).
 - d. Those interested in being considered for any of these positions should forward a CV, photograph, and a brief, one paragraph statement outlining their faculty role and why they are interested in participating in the College promotion process to Dr. Marian Limacher at limacmc@medicine.ufl.edu as soon as possible.

9. Election of faculty representatives to serve on Compensation Committee – Lauren Solberg, J.D.
 - a. Two new faculty representatives are needed to serve on the COM Faculty Compensation Committee. As noted in the Faculty Council bylaws, two members are nominated from the Faculty Council, and may be Faculty Council members (department representatives or officers) or from the COM faculty at large. To date, two faculty members have expressed interest in serving on this committee. Anyone else interested in serving on this committee can contact Professor Lauren Solberg at lsolberg@ufl.edu.

10. Chair evaluations – Lauren Solberg, J.D.
 - a. The 2018 Chair Evaluation survey closed on June 1. There were 664 responses, which is approximately 48% of all eligible faculty. Over 20 departments had a response rate of 50% or higher. The survey scores and written responses are being tabulated and summarized.

11. Faculty Lounge update – Albert Robinson, III, M.D. and Lauren Solberg, J.D.
 - a. The estimates for renovation costs are still under review for the proposed space on the first floor of the Medical Science Building in the space previously occupied by COM Student Affairs. It was noted that the space is 782 square feet and that plans may include a small kitchen, new furniture and a computer terminal.

12. Active shooter and de-escalation of conflict training – Lauren Solberg, J.D.
 - a. One of the topics discussed during the recent Gainesville/Jacksonville Faculty Council Officers' video-conference was the prospect of having Active Shooter Training and De-escalation of Conflict Training offered to COM faculty, both in the hospitals and in the outlying clinics. The University of Florida Police Department Community Services Division offers active shooter presentations. These presentations last approximately one hour and provide information on the active shooter, law enforcement response, and what individuals can do to protect themselves in this type of situation. Details can be found at: <http://www.police.ufl.edu/community-services/active-shooter-response-checklist/>.
 - b. Another option mentioned was the Tactical Emergency Casualty Care (TECC) training offered through George Washington University. This course provides training on how to treat victims during mass casualty events. Details can be found at: <http://tecc.inquisiq4.com/>.

13. UF Health shadowing process: <http://privacy.ufl.edu/uf-health-privacy/patient-care-observation/> - Lauren Solberg, J.D.
 - a. Professor Solberg has had discussions with the Dean and the Sr. Associate Dean for UF Faculty Physicians, Dr. Marvin Dewar, about possible revisions to the current UF Health Shadowing policies. They requested feedback about this from the Faculty Council.
 - b. One of the main concerns discussed at today's meeting was the time limit of 30 consecutive days per calendar year currently in place for individuals observing patient care (recently extended from 21 days). Council members offered suggestions for revisions to this policy, including having the faculty member who is responsible for the shadower determine the length of time permitted for shadowing; for example, building on the same rules as the current MEL shadowing program, which could be set up on a semester basis; or assessing an hourly cap for observing patient care, rather than a time cap; leave time limits at discretion of faculty/department chair; and evaluating the UF College of Dentistry's volunteer program to see what they have in place.
 - c. Professor Solberg plans to share this feedback with the Dean and Dr. Dewar.

14. This is the last meeting with Lauren Solberg, J.D. as President; Alice Rhoton-Vlasak, M.D. will begin the 2018-2019 COM Faculty Council sessions at the July 10 meeting. The Council presented a plaque to Professor Solberg in appreciation for her outstanding leadership and service as President over the last year.

15. Announcements:
 - a. Raising Hope at Work, begins June 1, 2018: <https://giving.ufhealth.org/RaisingHope/>
 - b. Faculty are encouraged to contact University Relations when papers have been accepted for publication for the purpose of selecting those to be pitched to national and international media, and online and social media. For those who do, \$1,000 will be awarded to each faculty member whose research is selected by University Relations to be pitched. University Relations will make its selections every two weeks, working in conjunction with the communicators in your college or unit. Email University Relations a synopsis of no more than 250 words describing your research in layman's language and explaining its significance and how it will benefit society. Researchers must also be prepared to speak to reporters or designate someone on their team to do so. Please email your submission to news@ufl.edu.
 - c. UF Faculty Research Expertise presentation by Provost Glover:

<http://fora.aa.ufl.edu/docs/78//2017-2018/Welcome%20to%20UF%20Faculty%20Research%20Expertise%20vsn%206%20%205-2-18.pdf>.

- d. UF retirement benefits comparison with other institutions, presented by David Quillen, M.D., Chair of Faculty Senate: <http://fora.aa.ufl.edu/FacultySenate/Pages/Faculty-Senate/AgendasMinutes2017-2018>.
- e. Changes in Faculty Council meeting dates: July 2018 meeting will be held at 5pm on July 10; January 2019 meeting will be held on January 8.

16. President Solberg adjourned the meeting at 5:59pm.

The next Faculty Council Meeting will be held Tuesday, July 10, 2018 @ 5PM in the Medical Science Building, Room M-112.

Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Steven Swarts and Professor Lauren Solberg.