

## Minutes of the February 5, 2019 UF Gainesville COM Faculty Council Meeting

### Officers Present:

President – Alice Rhoton-Vlasak  
President Elect – Emily Weber LeBrun  
Vice President – Albert Robinson, III

Past President – Lauren Solberg  
Secretary – Jean Cibula  
Treasurer – Steven Swarts

### Department Representatives Present:

Kimberly Sibille – Aging & Geriatric Res.  
Matthew Merritt – Biochem. & Molec. Biology  
Isabel Longo – Dermatology  
Nicholas Maldonado – Emergency Medicine  
Melanie Hagen– Medicine alternate  
Gregory Murad – Neurological Surgery  
Kathleen Green – Obstetrics & Gynecology

Gibran Khurshid – Ophthalmology-by phone  
Hernan Prieto – Orthopaedics & Rehab.  
Luis Fernando Seguias – Pediatrics  
Abdel Alli – Physiology  
Steven Swarts – Radiation Oncology  
Priya Sharma – Radiology-by phone

### Department Representatives Absent:

Yi Qiu – Anatomy & Cell Biology  
Sonia Deshmukh – Anesthesiology  
Arlene Naranjo – Biostatistics  
Tanya Anim – CHFM  
Kelly Gurka – Epidemiology  
Jiang Bian – Health Outcomes & Biomedical Informatics  
Lizi Wu – Molec. Genetics & Microbiology  
Anna Khanna – Neurology

Andrew Maurer– Neuroscience  
Natalie Silver – Otolaryngology  
Jason Fromm – PA School  
Xiuli Liu– Pathology  
Gonzalo Torres – Pharmacology & Therapeutics  
Richard Holbert – Psychiatry  
Jose Trevino – Surgery  
Romano DeMarco– Urology

### Minutes:

1. The Committee members met at 4:45pm to tour the two potential spaces for the new faculty lounge.
2. President Alice Rhoton-Vlasak called the meeting to order at 5:04 PM.
3. Introduction of new or substitute department representatives – none noted.
4. The January 2019 Faculty Council meeting minutes were approved.
5. Executive Committee (report from January 17, 2019 meeting) – Alice Rhoton-Vlasak, M.D.
  - a. The current Florida Medical Association (FMA) President, Dr. Corey Howard, visited campus last month and met with COM Leadership.
  - b. Dr. Rolf Renne and Dr. Sobha Jaishankar discussed the current objectives of COM Office of Research Working Group, noted below:
    - Further investigate any potential Conflicts of Interest for COM faculty members
    - Review the development and preparation of grants
    - Assess internal seed grants, as well as larger collaborative grants
    - Determine what services are needed and what resources can be put into place to help advance research
  - c. A reminder was provided about the upcoming Lifetime Achievement Awards that will be presented at the Spring Faculty Appreciation Reception on April 10, 2019. Nominations are currently being accepted.

6. Faculty Senate (report from December 13, 2018 meeting) – Lauren Solberg, J.D.
  - a. The Provost discussed the Administrative Memo sent by Dr. David Norton on December 3, 2018 regarding non-resident tuition waivers for research assistants. After an administrative review found that UF is in the bottom ten of tuition charges in sponsored projects for out of state graduate students, a new policy was put in place. The plan is to raise graduate student tuition for non-Florida resident research assistants about 10% annually until it reaches approximately \$18,000 per year, which may still fall below market rate. Any impacts on current grants will be addressed by Deans and Department Chairs.
7. Curriculum Committee (report from December 11, 2018 meeting) – Nick Maldonado, M.D.
  - a. Dr. Maureen Novak gave an LCME update. She requested that faculty who are working with students during their clerkship rotations assure that students complete their required “Observe History & Physical Exams” as early as possible in each rotation. This will satisfy the LCME Standard requiring that students have these completed within six weeks, and will allow students to get their final grades for the clerkship in a timely manner.
  - b. The following electives were approved: Telemedicine through the Department of Psychiatry, Outpatient Hematology/Oncology, and Exercise in Medicine.
  - c. A Medical Education Retreat will be held on February 12, 2019.
8. CFAS update – Alice Rhoton-Vlasak, M.D. (Senior CFAS representative)
  - The next annual CFAS meeting will be held in Atlanta, GA from April 4-6, 2019.
9. Research Task Force Report – Kim Sibille, Ph.D., Chair
  - The Research Task Force has met a few times and there have been a few Science Strolls, although there has been a decline in the number of people participating in the Strolls. The Faculty Council members suggested alternatives, including varying activities and times of events.
10. Search Committee Updates –
  - There are 3 finalists for the position of COM Senior Associate Dean for Faculty Affairs & Professional Development.
11. To date, there have been 5 nominations received for the 2019 Lifetime Achievement Awards. The deadline for nominations is February 14, 2019. The Faculty Council will vote on this at next month’s meeting and the awards will be presented at the Spring Reception on April 10, 2019.
12. [Departmental Snapshot of Neurosurgery](#) – Gregory Murad, M.D.
13. Update on Chair Evaluations 2019 – Lauren Solberg, J.D.
  - a. The Faculty Council Officers talked with the Dean and got his feedback on the usefulness of the data from last year’s Chair Evaluations. The Dean found the data very helpful. The same format will be used this year for the evaluations, with the exception of the third “free comment” text box, which will be removed. The evaluations will be sent out in April or May.
14. A vote was held (by ballot) on the location of new Faculty Lounge. The vote count will be provided as a recommendation from the Faculty Council to the Dean following this meeting. The final decision about the location of the faculty lounge will be made by the Dean and COM Leadership.
15. President Rhoton-Vlasak adjourned the meeting at 6:01pm.
16. Announcements:
  - a. Call for Lifetime Achievement Award nominations: deadline February 14 (send to Dr. Swarts [sgswarts@ufl.edu](mailto:sgswarts@ufl.edu)). Re-nominations are permissible, but materials should be updated. <https://facultycouncil.med.ufl.edu/faculty-information/lifetime-achievement-award/>

- b. The UF College of Medicine Wellness Survey is active. Please encourage faculty to complete this anonymous survey. Their link should be in their inbox.
- c. Save the Dates:
  - o Wednesday, April 10, 2019: Spring Faculty Appreciation Reception, HMEB
  - o Medical Education Week: March 11-14, 2019
  - o Patient Safety and Quality Week: March 18-22, 2019
  - o Diversity Week: April 2-7, 2019
- d. Science Stroll: 4<sup>th</sup> Friday of the month- meet at the Biomedical Science/College of Nursing Circle at 11:45 AM for networking and fresh air!
- e. Dr. Keith Stone, Professor Emeritus in the Department of Obstetrics & Gynecology, is the founding Ombuds for the UF College of Medicine. The goal of the newly established Office of the Ombuds for Faculty is to resolve conflict informally whenever possible. For information on how to contact the UFCOM Office of the Ombuds for Faculty, please visit: <http://ombuds.med.ufl.edu/>.

The next Faculty Council Meeting will be held Tuesday, March 5, 2019 @ 5PM in the Medical Science Building, Room M-112.

*Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Jean Cibula and Dr. Alice Rhoton-Vlasak.*