

Minutes of the July 11th, 2023 - UF Gainesville COM Faculty Council Meeting (held via Zoom)

Officers Present:

President – Erica Dale
Secretary – Paramita Chakrabarty

Officers Absent:

Past President – Martin Rosenthal
Treasurer – Eric Jeng

Department Representatives Present:

Rene Opavsky – Anatomy & Cell Biology
Arvin Trippensee – Anesthesiology
Thomas Mareci – Biochem. & Molec. Biology
Li Chen – Biostatistics
Dan Rubin – Community Health & Fam Med.
Michael Lavery – Dermatology
Ronnie Ren – Emergency Medicine
Jennifer LeLaurin – Health Outcomes & Bio Informatics
Sherri Kittelson – Medicine

Gabriel Bonnell – Neurology
Benoit Giasson – Neuroscience
Robert Egerman – Obstetrics & Gynecology
Si Chen – Otolaryngology
Carolyn Geis – Phys Med & Rehabilitation
Rui Xiao – Physiology & Aging
Steven Swarts – Radiation Oncology
Priya Sharma – Radiology
Lisa Spiguel – Surgery
Romano DeMarco – Urology

Department Representatives Absent:

Kelly Gurka – Epidemiology
Edward Scott – Molec. Genetics & Microbiology
Ashley Ghiaseddin – Neurological Surgery
Jonathan Hu – Ophthalmology
Luis Pulido – Orthopaedics & Rehab.

Travis Grant – PA School
Yu Yang – Pathology
Michele Lossius – Pediatrics
Jonathan Bird – Pharmacology & Therapeutics
Mariam Rahmani – Psychiatry

Guest Speaker:

Eric Rosenberg, M.D., MPE, Associate Dean for Continuing Medical Education, UF College of Medicine

CFAS Ad-Hoc Members:

Albert Robinson, III, M.D., Associate Professor, Department of Anesthesiology, Chief, Division of Vascular Anesthesiology, Assistant Dean, Office for Diversity & Health Equity
Meredith Thompson, M.D., Clinical Assistant Professor, Director of Undergraduate Medical Education, Clerkship Director, UF Department of Emergency Medicine

Ex-Officio Members:

Mark Segal, M.D., Ph.D., Senior Associate Dean for Faculty Affairs & Professional Development, UF College of Medicine
Ellen Zimmermann, M.D., Associate Dean for Faculty Development, UF College of Medicine

Minutes:

1. The meeting was called to order at 5:00pm.
2. The following newly elected Departmental representatives were introduced:
 - Biochemistry – Dr. Thomas Mareci
 - Biostatistics – Dr. Li Chen
 - Dermatology – Dr. Michael Lavery
 - Emergency Medicine – Dr. Ronnie Ren
 - Epidemiology – Dr. Kelly Gurka (re-elected)
 - Medicine – Dr. Sherri Kittelson
 - Neuroscience – Dr. Benoit Giasson
 - Neurosurgery – Dr. Ashley Ghiaseddin (re-elected)
 - Ophthalmology – Dr. Jonathan Hu (re-elected)
 - Pediatrics – Dr. Michele Lossius
 - Physiology & Aging – Dr. Rui Xiao

3. The minutes from the June 6th, 2023 meeting were approved.
4. UF Office of Continuing Medical Education (CME) – Eric Rosenberg, M.D., MPE, Associate Dean for Continuing Medical Education, UF College of Medicine
 - Dr. Eric Rosenberg was named the Associate Dean for Continuing Medical Education in August of 2022. Since that time, he has been on an extended journey of listening and learning about the operation of the office in addition to getting updates on the full scope of programs. He stated that the CME office is expected to completely self-fund their mission, as they are not part of the COM budgetary process.
 - Dr. Rosenberg introduced their team members and discussed their various roles in the CME office. In 2022, their office accredited 519 activities serving 73,261 learners and offering 3,210 hours of education. In the last few years there has been an explosion in demand of enduring content for hybrid courses. Although the technology has advanced, the complexity of setting up meetings has expanded, so the UF CME office has been growing and expanding efforts to provide creative content. In addition, the office is on a mission to figure out where this field is going to make sure that UF is at the forefront.
 - Nearly every department in the College of Medicine is involved in UF CME programming, including the Office of Educational Affairs and the Self-Insurance Program. There are also jointly provided programs with commercial medical education companies such as Peer View that work with the office to provide grant opportunities for faculty to put on live programs, as well as quality improvement projects.
 - The office motto is “You plan the content, we handle everything else”. Their services include:
 - Pre-Conference Planning Services
 - Pre-Conference Planning Meeting
 - CME and other CE Credit Services
 - Budget management
 - Venue Logistics
 - Food & Beverage Logistics
 - Website Creation & Management
 - Promotion, Publicity, & Marketing
 - Graphic Design
 - Online Registration
 - Speaker, Volunteer, & Attendee Management
 - Abstract Submissions, & Poster Board Management
 - Exhibit & Sponsorship Acquisition & Coordination
 - Onsite Management
 - On Site Management with Experienced CME Staff
 - Setup & Breakdown Supervision
 - Attendee & Speaker Logistics
 - Attendee Management
 - Poster Presentation Management
 - Speaker Management & Crisis Management
 - Post-Conference Planning Services
 - Final Budget Reconciliation
 - Speaker Expense Reimbursement
 - Comprehensive Review of Conference
 - CME Credit & Certificate Administration & Record Maintenance

- Quality improvement is nationally becoming a bigger part of CME. UF is doing a lot of interesting work in this area to include CME programming put on by our faculty around transitions of care, morbidity, mortality, and safety, as well as development of clinical care pathways.
- The national CME accrediting organization, the ACCME, has emphasized that CME has to show evidence for achieving outcomes for organizations to achieve the highest standards of accreditation. In addition to enhancing skills and promoting education, the call for CME is to address public health priorities, health system priorities and to move the needle in terms of quality care.
- An external consultant completed an External Program Review before Dr. Rosenberg came on board and their recommendations were accepted. In particular, it was recommended that the UF CME program pursue Accreditation with Commendation to set us apart as one of the very few academic centers that has achieved that standard.
- Their Strategic Goals include the following:
 - Achieve Accreditation with Commendation in 2025
 - Expand educational partnerships
 - Attain national recognition for excellence in CME
 - Contribute to quality improvement and patient safety efforts throughout UF Health
 - Promote a culture of Lifelong Learning
 - Support faculty development related to CME program leadership and collaborative scholarship
- Those with questions or concerns can email Dr. Rosenberg at: eir@ufl.edu.

5. New Business:

- Faculty Council President's Update – Erica Dale, Ph.D.
 - Dr. Dale introduced herself as the new Faculty Council President. She is an Assistant Professor in the Department of Physiology & Aging and often works in the Department of Neuroscience. She is a fundamental scientist and runs a lab on spinal cord injury.
 - Dr. Dale reviewed the mission statement of the Faculty Council to orient the newly elected departmental representatives. The COM Faculty Council is here to promote advancement of medicine, education and research, and to provide a means of communication between faculty and administration. She encouraged members to reach-out to her with ideas for initiatives, as well as topics for discussion or speakers to invite to the meetings.
- Voting on Faculty Council meeting format
 - A vote was held to determine whether Faculty Council members preferred to continue having the monthly meetings via Zoom or to begin having meetings in-person. The Council voted to continue having the monthly meetings via Zoom.

6. Old Business:

- Selection and voting process for President-Elect and Vice President
 - A call for nominations was sent out for the Faculty Council President-Elect and Vice President. Once the nominations are received, a college-wide election will be held. The new officers should be in place by the August 2023 meeting.
- Annual Chair evaluations
 - The Annual Chair Evaluations were sent out on June 23, 2023. Please encourage faculty from your departments to complete this evaluation.

7. Committee Reports:

- President's report and Executive Committee Report – Erica Dale, Ph.D.
 - No updates to report.
- AAMC CFAS – Albert Robinson, III, M.D., Meredith Thompson, M.D.
 - No updates to report.
- Committee to Determine Best Practices for Hiring at COM – Ashley Ghiaseddin, M.D.
 - No updates to report.
- Curriculum Committee – Meredith Thompson, M.D.
 - Dr. Thompson noted that she has rotated off as the Faculty Council departmental representative for Emergency Medicine, therefore a new Faculty Council representative is needed on the Curriculum Committee.
 - The College of Medicine has received full re-accreditation through the LCME for the next 8 years. This is a big accomplishment and Dr. Thompson congratulated everyone involved.
 - The committee adjusted policies related to Step scheduling with MD/PhD students, with some changes to the clinical skills exams.
 - Reports were provided by the Professionalism Task Force for pre-clinical students and by Dr. Wen who provided a program evaluation report. Dr. Jay Lynch, Assistant Dean for the COM Office of Admissions, also provided a report.
 - There was discussion about changes to be made to certain medical school policies based on House Bill 266. A section of this bill discusses prohibited expenditures for post-secondary institutions that receive public funding, which includes the UF COM. One of the stipulations is that the university or organization may not spend any state funds for programs or campus activities that advocate for diversity, equity and inclusion or promote social activism. This has led to challenges related to current mission statements in certain offices that are part of the COM, so several mission statements and goals and objectives were changed based on the House Bill in order to be compliant as a state university.
- Faculty Senate
 - No updates to report.
- Hospital Operations Committee – Lisa Spiguel, M.D.
 - Recent attendance in this committee has been sparse and additional members are being solicited to join the committee to keep it functioning.
- Research Task Force – Jonathan Bird, Ph.D.
 - No report.
- Wellness Task Force – Meredith Thompson, M.D.
 - Although Dr. Thompson will remain a member of the Wellness Task Force, she is rotating off of the Faculty Council as the departmental representative for Emergency Medicine; therefore, a new Faculty Council member is needed to take over leadership of this group. Those interested can email Dr. Dale at: ericadale@ufl.edu.

President Erica Dale adjourned the meeting at 5:54 pm.

Announcements:

- The Health Science Center Library will offer the following online and in person workshops this summer, independent of registered coursework and open to all. Links to the Zoom meetings for online workshops are available in the descriptions, accessible through [this link](#).
- The 2nd annual [R01 Boot Camp](#), a 9-month team-science and mentorship-focused program designed to help College of Medicine faculty members submit and receive their first R01 grants from the National Institutes of Health (NIH) is recruiting.
- Track the progress of the Dean's initiatives under the seven pillars of the strategic plan [here](#).
- To schedule an appointment with the Ombuds office, call 352-392-1308. Appointments are confidential.
- For resources and tools to thrive, be sure to check out the UFCOM Wellness [website](#)
- Log Into Your Free Electronic Lab Notebook Account at LabArchives through the [SSO](#): Instructions on accessing LabArchives
- Calling all Women In Medicine & Science (WIMS): Find your [WIMS Village](#) and Connect with Faculty

The next Faculty Council Meeting will be held Tuesday, August 1st, 2023 @ 5:00pm.

Minutes recorded by Melissa Liverman, Administrative Assistant, and edited by Dr. Paramita Chakrabarty and Dr. Erica Dale.